

The NORTH LITTLE ROCK AIRPORT COMMISSION meeting was held Thursday, June 16<sup>th</sup> 2011 in conference room A of the NLR city services building.

Chairman Mark Halter called the meeting to order.

Skipper Polk called the roll; the following commissioners were in attendance: Mark Halter, Rick Ashley, Toby Burkett, Matt Chandler, Brad Hughes, and Don Blakey. Absent was Jim Julian. The commission voted unanimously to excuse Mr. Julian.

Mr. Halter found two mistakes in the minutes from the May meeting; Operations Director, Clay Rogers, acknowledged and said he would fix the mistakes. The commission voted unanimously to approve the minutes, once the corrections have been made [May minutes have since been corrected].

#### FINANCIAL REPORT

Skipper Polk is pleased with income. NLR Electric starts paying \$5,833/month starting July 1, 2011. NLR Water started paying monthly rent on January 1, 2011. Mr. Polk says the mixup of paying projects funded with grant money out of the regular budget has been corrected, and all grant-funded projects have been paid out of the correct account. Mr. Chandler asks if grant fund gets audited, will we be okay. Mr. Polk says budget and finances are just fine.

Mr. Chandler motions to approve budget; Mr. Burkett 2nds. Vote passes unanimously.

#### OLD BUSINESS

**Homsley's Lease:** Mr. Polk says Jerry Homsey wants to build a hangar by Presley Melton's hangar. Homsey has found a new place he would like to build, but we still need to approve the space by Presley's hangar for a future building site. Attorney Paula Jones explains what has been suggested from our end on parking easements, and that there is room to build. Ms. Jones says we can't build over taxiway Presley built with his own funds. Ms. Jones says we can build on the grass south of the taxi way and Presley's hangar without interfering with his hangar or parking. Presley addresses the commission; Presley says he took land no one wanted, spent \$33,000 removing trash, bringing in new soil. Also built his own taxi way, built hangar big enough to be commercial. He wants to use grass area for future parking for cars or planes. Mr. Polk says there shouldn't be a problem, and the space he wants to use to build won't interfere with Presley's easement. Mr. Polk shows on a map each specified piece of property. The map shows that there is enough room to build without impeding on Presley's space.

Mr. Polk says new location Jerry Homsey has found is the concrete slab by Canino's hangars that was torn up during the tornado. Mr. Polk says that space is designated in the lease as being for aircraft storage, which is not being used for that purpose at that time. Mr. Polk suggests sending a letter to the

Caninos asking out of their lease so that we can build a new hangar there. Mr. Ashley moves to send the letter; Mr. Hughes 2nds. The vote carries unanimously.

**Barrett's Lease:** Mr. Barrett was in attendance. He addresses the commission, as has an issue with the rate. Hands out a copy of amendments he would like to see made to the lease. He also wants to change the lease from 15 years to 9 years. He wants the lease more like ACE's lease; Mr. Blakey says it's impossible to compare leases. Mr. Barrett says he'll pay the \$180/month tie down fees. Mr. Polk says if we were to do this, we'd have to make a whole new lease, and future tenants would want that lease. Mr. Polk warns of a slippery slope. We can't compare this lease to a lease that was signed 10 years ago. Mr. Chandler asks about the length of the lease; Mr. Polk says we base the length on how long it'll take to recoup the expenses we put into upkeep, construction, and maintenance. Mr. Polk says he redid the price/sq.ft. s that Mr. Barrett is paying the same that he pays now per month, plus tie down fees. He adds that we don't charge for transient planes, or planes being tied down waiting on maintenance. Mr. Ashley moves to approve Mr. Polk's new lease for Barrett. Mr. Burkett 2nds; the vote carries unanimously; Mr. Barret says it's fine and he'll sign the lease.

**DC-3:** Paula Jones said we took pics of plane, talked to owner, and says owner needs to give us specific plan, and that the next step for the commission is to send a nuisance abatement letter to the owner. Mr. Halter asks if the plane has gotten insurance yet, which it has. Mr. Halter adds that we demanded a plan from the owner and haven't yet gotten one. Mr. Barrett says the plane is in maintenance, and that's why it's still parked out there without paying a tie-down fee. Mr. Halter wants to know the procedure for the nuisance abatement letter; Ms. Jones says it goes through city council. Mr. Chandler addresses Mr. Barrett, and wishes Mr. Barrett would work with us on this issue since we went through a lot of work to keep Barrett's lease at the same price. Mr. Polk and Ms. Jones say they will work on drafting the letter on behalf of the commission. Mr. Chandler moves to have legal proceed with nuisance abatement letter, Mr. Burkett 2nds. The vote carries unanimously.

## NEW BUISNESS

**Arkansas Building Authority Lease:** Mr. Polk says they are renewing their lease, and that it's a good deal. Mr. Ashley moves to approve the lease, Mr. Burkett 2nds. The vote carries unanimously.

**New Grant from State Aeronautics Commission:** Mr. Polk explains how much we got, and what it will be used for. It will resurface in front of our building and behind Barrett's hangar, and make a drivable path around the parameter. He says it'll be late July because we have to get match from city council. Blake from Garver says we'll apply for a lighting Grant mid-July.

## COMMISSION REPORTS

**Honeycutt's Report:** Nothing to report.

**Operations Director's Report:** Mr. Rogers says Watergate affected by rain and flood will be covered by FEMA and that the repairs will be covered.

## OPEN COMMENTS

Jack Blackwell owns plane at Canino's hangar. Thanks commission and thinks they're doing great work. Mr. Blakey says he recently visited Russellville's airport, asks about our keypads and entry way. Says we should leave whole building open at night's for visiting pilots.

Mr. Chandler Moves to adjourn, Mr. Burket 2nds.

Meeting is adjourned.