

The North Little Rock Municipal Airport Commission meeting was called to order at noon on September 16, 2010 in Conference Room A of the City Services Building, 120 Main Street in North Little Rock.

The roll being called, the following Commissioners were present; Don Blakey, Matt Chandler, Mark Halter, Brad Hughes, and Jim Julian.

Mr. Blakey motioned to excuse the absences of Commissioners Rick Ashley, and Toby Burkett. Mr. Chandler seconded the motion. All members present voted in favor of this motion.

Mr. Presley Melton invited every in attendance to the "Once every 5 year annual party" at the North Little Rock Airport.

Minutes

Mr. Chandler motioned to approve last month's meeting minutes. Mr. Hughes seconded the motion. The motion passed unanimously.

Financial Report

Skipper Polk explained that the airport has received some of its designated FEMA funds (approximately 35% or \$40,000). The funds were deposited into the airports building and maintenance line item. Mr. Polk submitted the airport's 2011 budget request to the North Little Rock Finance Department for discussion and/or approval. He reported that this year's income is higher than last years.

Mr. Chandler inquired about overages. Mr. Polk explained that funds are reserved by purchase orders. Mr. Polk reported \$173,000 banked; within this amount is \$110,000 for matching grants.

Mr. Blakey motioned to accept the financial report. Mr. Chandler seconded the motion. All members present voted in favor of the motion.

Rules and Regulations

Mr. Polk recommended adopting the amended Rules and Regulations. The line fueling portion of the document was removed. A generic reference to fueling replaced the wording.

Mr. Julian expressed concern with specific language. He would like wording that protects the commission included. He referenced bonding requirements.

The Commissioners discussed underground tanks.

Mr. Julian suspects the current language presents the board significant exposure. Mr. Chandler suggested that tenants purchase extra liability insurance.

Mr. Polk stated that he is opposed to underground tanks. For an alternative, the proposed a tank farm to control the tank size and the number of tank allowed. All tanks should be inspected by the Fire Marshall. Tanks deemed illegal will have to become legal.

Mr. Julian suggested added the language to include 'and all other applicable laws, rules and regulations.'

The Commission discussed their direction to forbid co-op / sharing bulk fuel. Mr. Polk remarked that he would like to include 'no future underground fuel tanks' within the Rules and Regulation document.

Brad Williams spoke about the Rules and Regulations. He informed the Commission that other entities' rules and regulations are customized to their requirements. He suggested that the Mr. Polk ask that tenant insurance companies forward cancellation notices to the airport.

Mr. Chandler motioned to approve the amended Rules and Regulations document along with the inclusion of 'and all other applicable laws, rules and regulations. Mr. Hughes seconded the motion. The motion passed unanimously.

Action Plan

The CIP has been submitted to the FAA. The funds granted by the FAA do not cover all of the recommended projects at the airport. However, all potential projects are included for the reason that extra funds may be provided in the 20 year CIP. The January 2011 update does not include any drastic changes, unless a major event takes place.

Mr. Blakey motioned to approve the Action Plan. Mr. Julian seconded the motion. All members present voted in favor of the motion.

Van Cleves

Mr. Polk informed the Commission that (2) 5 year lease options have been delivered. Their decision deadline is September 30, 2010.

New Business

State Aeronautics

2.5 million dollars are available for grants.

Garver Engineering will bid the pavement work

Mr. Polk will continue to acquire state grants.

The 2010 CIP has been accomplished.

To date, 450,000 federal dollars and 420,000 state dollars worth of grants has been received.

2011 Budget

Mr. Polk requested a budget increase. \$90,000 of the increase will support the matching grant monies. He allotted \$25,000 to purchase a flat bed trailer.

Mr. Polk stated his intent to attempt to establish a line of credit with the FAA.

The airport's accounts receivables have increased to \$120,000.

Mr. Polk reported that the airport is close to becoming self sufficient.

Mr. Blakey motioned to approve the 2011 budget request. Mr. Chandler seconded the motion. The motion passed unanimously.

Harry Barrett's Hanger

Mr. Polk informed the Commission of a preliminary estimate of \$192,000 to update the hanger. He will get with Roger to decrease the costs. The hanger's steel structure is in good shape. Mr. Polk stated that the hanger utilizes a septic tank system. He will get with Wastewater to manage this issue. Mr. Polk will present a final recommendation report to the Commission at the next regularly scheduled commission meeting.

Mr. Blakey expressed concern with paying approximately \$200,000 to rehabilitate a hanger versus paying an estimated \$250,000 to construct a new hanger.

Security Report

Coyotes are in the area attacking pets. A trapper has been contacted.

Manager's Report

Bill Canino is interested in building a new hanger. However, the ground lease must be in excess of 39 years. Mr. Canino's venture will create 4-5 new jobs.

With the Commission consent, Mr. Polk will proceed and prepare a lease with Mr. Canino.

Public Comment

Mr. Hughes recognized Mr. Canino and Mr. Melton for their great efforts at the airport.

Jerry Homsley explained that his current lease expires in December 2011. He informed the Board of his deeds, positions held within the airport community, and costly renovations made to his hanger. He ultimately expressed his intent to expand his hanger, adding approximately 450 square feet for an office area. He requested a long term (30 year) lease at .40 square foot with normal escalations (new construction ground lease).

Mr. Polk feels that Mr. Homsley is due considerations. The Commission instructed Mr. Polk to work with Mr. Homsley.

Mr. Chandler motioned to adjourn. Mr. Julian seconded the motion.
The motion passed unanimously.